

SOUTHERN MARIN FIRE PROTECTION DISTRICT

FINAL BUDGET

2011/2012

LINE ITEM SUMMARY DESCRIPTION		Final 2010/2011	Expended as of 6/30/11	Requested 2011/2012	% +/-	\$ Incr/(Decr)
SALARIES & BENEFITS						
501	SALARIES					
Irving	A Base Salary	\$ 3,053,622	\$ 2,897,452	\$ 2,933,454	-4%	\$ (120,168)
	B Sick Buy-Out		\$ 62,929		N/A	\$ -
	C Vacation Buy-Out		\$ 21,292		N/A	\$ -
	Subtotals	\$ 3,053,622	\$ 2,981,673	\$ 2,933,454	-4%	\$ (120,168)
501-O	OVERTIME					
Irving	A Overtime	\$ 516,300	\$ 425,652	\$ 516,300	0%	\$ -
Irving	B FLSA	\$ 76,000	\$ 70,906	\$ 72,477	-5%	\$ (3,523)
Irving	C Out of Grade	\$ 20,000	\$ 10,971	\$ 20,000	0%	\$ -
Irving	D USAR Overtime	\$ 15,000	\$ 15,000	\$ 15,000	0%	\$ -
Irving	E Overtime-minimum staffing	\$ 218,700	\$ 218,700	\$ 218,700	0%	\$ -
	Subtotals	\$ 846,000	\$ 741,229	\$ 842,477	0%	\$ (3,523)
504	BENEFITS					
Kim	A Health Benefits	\$ 647,885	\$ 540,999	\$ 629,650	-3%	\$ (18,235)
Schiffmann	AA Retiree Medical	\$ 331,320	\$ 332,337	\$ 348,000	5%	\$ 16,680
Schiffmann	AAA OPEB	\$ -	\$ 200,000	\$ 227,707	N/A	\$ 227,707
Kim	B Dental	\$ 92,485	\$ 66,658	\$ 90,090	-3%	\$ (2,395)
Kim	C Vision	\$ 7,005	\$ 4,747	\$ 6,830	-2%	\$ (175)
Schiffmann	D Holiday Pay	\$ 151,000	\$ 147,293	\$ 144,010	-5%	\$ (6,990)
Schiffmann	E Retirement District Share	\$ 1,240,000	\$ 1,209,839	\$ 1,137,000	-8%	\$ (103,000)
Schiffmann	F Retirement Employer's Share of Employee	\$ 174,000	\$ 180,869	\$ 192,000	10%	\$ 18,000
Schiffmann	G Educational Allowance	\$ 122,904	\$ 122,101	\$ 118,000	-4%	\$ (4,904)
Schiffmann	H Clothing Allowance	\$ 8,325	\$ 7,200	\$ 8,100	-3%	\$ (225)
Schiffmann	J Living Allowance	\$ 910	\$ 910	\$ 910	0%	\$ -
Schiffmann	K Workers Compensation Insurance	\$ 311,257	\$ 311,256	\$ 338,204	9%	\$ 26,947
Schiffmann	L Deferred Compensation-Employer %	\$ 121,120	\$ 114,668	\$ 116,313	-4%	\$ (4,807)
Kim	N Long Term Disability	\$ 9,524	\$ 8,054	\$ 9,290	-2%	\$ (234)
Kim	O Long Term Care Ins.	\$ 22,040	\$ 15,206	\$ 21,600	-2%	\$ (440)
Schiffmann	S Longevity	\$ 23,800	\$ 15,857	\$ 15,679	-34%	\$ (8,121)
Schiffmann	V Payroll W/C Audit Adjustment	\$ 15,400	\$ -	\$ 15,400	0%	\$ -
Schiffmann	W Workers Compensation Special Assessment	\$ 14,094	\$ 14,094	\$ 14,094	0%	\$ -
Kim	X Life insurance/AD&D/EAP	\$ 6,600	\$ 6,033	\$ 6,600	0%	\$ -
Schiffmann	Y Payroll Taxes	\$ 51,000	\$ 53,365	\$ 55,000	8%	\$ 4,000
	Subtotals	\$ 3,350,669	\$ 3,351,486	\$ 3,494,477	4%	\$ 143,808
	SALARY & BENEFITS TOTAL:	\$ 7,250,291	\$ 7,074,388	\$ 7,270,408	0%	\$ 20,117
OPERATING BUDGET						
DESCRIPTION						
511	OFFICE EXPENSE					
Kim	A General Office Supply	\$ 5,000	\$ 6,623	\$ 6,000	20%	\$ 1,000
Kim	B Copier/printer expenses	\$ 2,000	\$ 1,975	\$ 2,000	0%	\$ -
Alper	C Maps & Run Books	\$ 1,500	\$ 1,345	\$ 1,500	0%	\$ -
	Subtotals	\$ 8,500	\$ 9,943	\$ 9,500	12%	\$ 1,000
512	POSTAGE					
Kim	A Postage	\$ 3,500	\$ 2,825	\$ 3,500	0%	\$ -
	Subtotals	\$ 3,500	\$ 2,825	\$ 3,500	0%	\$ -
513	SPECIAL DEPARTMENTAL EXPENSE					
Pasquale	A Small Tools & Equipment	\$ 5,000	\$ 5,021	\$ 5,000	0%	\$ -
Hilliard	B Prevention	\$ 2,175	\$ 278	\$ 5,175	138%	\$ 3,000
Blount	C Public Education	\$ 2,800	\$ 1,557	\$ 2,800	0%	\$ -

LINE ITEM SUMMARY DESCRIPTION		Final 2010/2011	Expended as of 6/30/11	Requested 2011/2012	% +/-	\$ Incr/(Decr)
	E Misc. Equipment	\$ 3,000	\$ 1,320	\$ 3,000	0%	\$ -
Kim	F Subscriptions	\$ 600	\$ 659	\$ 800	33%	\$ 200
Kim	G Awards	\$ 2,000	\$ 3,966	\$ 3,000	50%	\$ 1,000
Kim	H Office Equipment Replacement	\$ 2,000	\$ 1,729	\$ 2,000	0%	\$ -
Barnes	I Medical Equipment	\$ 1,000	\$ 374	\$ 1,000	0%	\$ -
Kim	K Zee medical - employee supplies	\$ 1,100	\$ 1,006	\$ 1,100	0%	\$ -
Barnes	L Photos	\$ 1,225	\$ 698	\$ 1,225	0%	\$ -
Allen	N Foam	\$ 1,000	\$ 663	\$ 1,000	0%	\$ -
Kim	O Misc. celebrations/flowers	\$ 800	\$ 136	\$ 800	0%	\$ -
Kim	P Shift calendars	\$ 350	\$ 260	\$ 350	0%	\$ -
Melanephy	Q Station Flags (US & cal)	\$ 500	\$ 454	\$ 500	0%	\$ -
O'Reilly	S Hydrant supplies	\$ 800	\$ 747	\$ 1,500	88%	\$ 700
Irving	T Computer upgrades, licensing, programs	\$ 8,500	\$ 3,824	\$ 8,500	0%	\$ -
Irving	U Miscellaneous computer supplies	\$ 1,500	\$ 1,087	\$ 1,500	0%	\$ -
	Subtotals	\$ 34,350	\$ 23,779	\$ 39,250	14%	\$ 4,900
515	CLOTHING & PERSONNEL SUPPLIES					
Allen	A Uniforms/Boots/Class B Jackets/Nametags	\$ 9,000	\$ 8,861	\$ 9,000	0%	\$ -
Allen	B Badges (new/promo employees & hat badges)	\$ 1,000	\$ 820	\$ 1,000	0%	\$ -
Martinez	D Helmets, Gloves, Eye Protection, etc.	\$ 6,000	\$ 5,871	\$ 6,500	8%	\$ 500
Pasquale	F Reserve uniforms & Equipment	\$ 2,500	\$ 3,777	\$ 3,500	40%	\$ 1,000
Martinez	G Structure Clothing/Boots	\$ 17,500	\$ 17,399	\$ 19,000	9%	\$ 1,500
Martinez	H Misc repairs-Wildland/Structure PPE	\$ 2,000	\$ 194	\$ 2,000	0%	\$ -
Martinez	I Wildland Safety Clothing-Head & Eye Protection	\$ 3,000	\$ 3,000	\$ 3,000	0%	\$ -
Allen	K Tactron Passport System	\$ 250	\$ 57	\$ 200	-20%	\$ (50)
	L Class "A" Uniforms	\$ 2,500	\$ -	\$ 2,500	0%	\$ -
Allen	M Linens	\$ 500	\$ 272	\$ 600	20%	\$ 100
Martinez	N Equipment & Strike Team Bags	\$ 1,500	\$ 1,818	\$ 2,000	33%	\$ 500
Moran	O Raingear	\$ 500	\$ 538	\$ 1,000	100%	\$ 500
Allen	P New Employees PPE	\$ 6,250	\$ 6,178	\$ 6,250	0%	\$ -
Allen	T Wildland shelters	\$ 1,000	\$ 1,289	\$ 1,000	0%	\$ -
Pasquale	U Swiftwater Rescue Gear	\$ 2,000	\$ 1,724	\$ 2,000	0%	\$ -
Allen	V USAR Equipment	\$ -	\$ -	\$ 3,000	0%	\$ 3,000
	Subtotals	\$ 55,500	\$ 51,798	\$ 62,550	13%	\$ 7,050
517	COMMUNICATIONS					
Hilliard	A Telephone	\$ 15,000	\$ 15,916	\$ 16,500	10%	\$ 1,500
Irving	B Dispatch including CAD service	\$ 85,588	\$ 90,636	\$ 91,000	6%	\$ 5,412
Hilliard	C Pagers + Voice Mail	\$ 6,500	\$ 4,982	\$ 6,500	0%	\$ -
Hilliard	D Cellular phones	\$ 8,800	\$ 9,681	\$ 10,000	14%	\$ 1,200
Irving	E MERA operating costs	\$ 25,604	\$ 25,604	\$ 25,664	0%	\$ 60
Irving	F MERA Bond Service	\$ 30,634	\$ 30,634	\$ 35,125	15%	\$ 4,491
Irving	G Internet/Email/WWW/IDSL	\$ 17,000	\$ 14,815	\$ 17,000	0%	\$ -
Hilliard	I Phone Repairs/Replacement	\$ 2,500	\$ 1,711	\$ 2,500	0%	\$ -
Irving	K MERA - New Project Financing	\$ 3,851	\$ 3,851	\$ 3,851	0%	\$ -
Irving	L MDC Connection	\$ 3,267	\$ 3,267	\$ 4,872	49%	\$ 1,605
Irving	M MDC Service Contract	\$ 6,000	\$ 1,991	\$ 6,000	0%	\$ -
	Subtotals	\$ 204,744	\$ 203,088	\$ 219,012	7%	\$ 14,268
518	UTILITIES					
Allen	A PG&E - Station 4	\$ 12,000	\$ 10,519	\$ 12,000	0%	\$ -
Allen	B PG&E - Station 9	\$ 16,000	\$ 16,212	\$ 16,000	0%	\$ -
Allen	C MMWD - Station 4	\$ 1,800	\$ 1,378	\$ 1,800	0%	\$ -
Allen	D MMWD - Station 9	\$ 2,400	\$ 1,737	\$ 2,000	-17%	\$ (400)
Allen	E Sanitation	\$ 1,200	\$ 543	\$ 1,200	0%	\$ -
	Subtotals	\$ 33,400	\$ 30,389	\$ 33,000	-1%	\$ (400)
520	BUILDINGS & GROUNDS MAINTENANCE					
Allen	A Landscape Maintenance	\$ 8,000	\$ 6,580	\$ 8,000	0%	\$ -

LINE ITEM SUMMARY DESCRIPTION		Final 2010/2011	Expended as of 6/30/11	Requested 2011/2012	% +/-	\$ Incr/(Decr)
Melanephy	B Janitorial Supplies (Household/Kitchen)	\$ 9,500	\$ 10,907	\$ 10,000	5%	\$ 500
Allen	C Unscheduled Repairs & Maintenance	\$ 12,000	\$ 17,409	\$ 15,000	25%	\$ 3,000
Allen	D Sprinklers	\$ -	\$ -	\$ 2,000	100%	\$ 2,000
Allen	E Elevator Contract	\$ 6,500	\$ 3,446	\$ 4,000	-38%	\$ (2,500)
Allen	G Pest control	\$ 1,800	\$ 1,207	\$ 1,800	0%	\$ -
Allen	H Carpets - cleaning	\$ 2,900	\$ 1,325	\$ 2,200	-24%	\$ (700)
Blount	I Lightbulbs	\$ 500	\$ 478	\$ -	-100%	\$ (500)
	J Bed Replacement	\$ 1,500	\$ 1,493	\$ 2,000	33%	\$ 500
Melanephy	K Kitchen Supplies	\$ 2,000	\$ 1,508	\$ 2,000	0%	\$ -
Allen	L Station 9 sign changes	\$ 1,000	\$ 493	\$ 1,000	0%	\$ -
Kim	Q App Room Organization	\$ 3,500	\$ 1,670	\$ -	-100%	\$ (3,500)
	Subtotals	\$ 49,200	\$ 46,516	\$ 48,000	-2%	\$ (1,200)
521	EQUIPMENT MAINTENANCE					
Irving	A Radio Repair	\$ 7,000	\$ 12,308	\$ 10,000	43%	\$ 3,000
Falk	B Air Pak Maintenance/Lease	\$ 6,500	\$ 6,552	\$ 22,000	238%	\$ 15,500
Kim	C Office Equipment Maintenance	\$ 1,000	\$ 810	\$ 1,000	0%	\$ -
Allen	D Mechanical systems - HVAC	\$ 2,000	\$ 1,012	\$ -	-100%	\$ (2,000)
Allen	E Mechanical systems - Service Contracts (D,E,F,P)	\$ 3,000	\$ 4,235	\$ 14,000	367%	\$ 11,000
Allen	F Mechanical systems	\$ 2,500	\$ 4,010	\$ -	-100%	\$ (2,500)
Allen	G Mechanical systems	\$ 3,500	\$ 3,720	\$ -	-100%	\$ (3,500)
Allen	H Repairs & Unscheduled Maintenance	\$ 8,000	\$ 12,307	\$ 11,000	38%	\$ 3,000
Allen	I Ladder Testing	\$ 3,500	\$ 356	\$ 2,500	-29%	\$ (1,000)
Pasquale	J Portable Equipment	\$ 2,400	\$ 1,645	\$ 2,500	4%	\$ 100
Allen	K Extinguishers/annual maintenance	\$ 600	\$ 488	\$ 600	0%	\$ -
Moore	M Gym Equipment Maintenance/Repairs	\$ 1,200	\$ 1,010	\$ 2,500	108%	\$ 1,300
Kim	O Copier maint contract - STA 9	\$ 5,500	\$ 6,033	\$ 6,100	11%	\$ 600
Allen	P Air compressor Service	\$ 1,200	\$ 555	\$ -	-100%	\$ (1,200)
Falk	R Hose Maintenance/Nozzle & Fittings Repair	\$ 1,000	\$ 938	\$ 1,000	0%	\$ -
Moran	V Gas Detector Calibration Gas and Sensors	\$ 1,000	\$ 538	\$ 500	-50%	\$ (500)
	Subtotals	\$ 49,900	\$ 56,517	\$ 73,700	48%	\$ 23,800
521-1	VEHICLE MAINTENANCE					
Allen	A Vehicle Repair	\$ 45,000	\$ 70,718	\$ 51,000	13%	\$ 6,000
Allen	B Fuel	\$ 25,000	\$ 27,975	\$ 27,000	8%	\$ 2,000
	Subtotals	\$ 70,000	\$ 98,693	\$ 78,000	11%	\$ 8,000
522	MISCELLANEOUS EXPENSES					
Allen	B Logistics	\$ 500	\$ 258	\$ 500	0%	\$ -
Irving	C Administration	\$ 500	\$ -	\$ 500	0%	\$ -
Barnes	D Training	\$ 500	\$ 226	\$ 500	0%	\$ -
?	G Safety	\$ 500	\$ 125	\$ 500	0%	\$ -
	Subtotals	\$ 2,000	\$ 609	\$ 2,000	0%	\$ -
523	SPECIALIZED SERVICES					
Kim	A Board per diem	\$ 8,400	\$ 7,500	\$ 8,400	0%	\$ -
Schiffmann	B Payroll processing	\$ 11,750	\$ 10,944	\$ 11,750	0%	\$ -
Irving	C Attorney/Legal Fees	\$ 30,000	\$ 28,480	\$ 30,000	0%	\$ -
Kim	D Legal Postings	\$ 600	\$ 1,693	\$ 3,000	400%	\$ 2,400
Kim	E Elections	\$ 31,000	\$ -	\$ 31,000	0%	\$ -
Allen	F Haz Mat JPA	\$ 4,000	\$ 3,861	\$ 4,000	0%	\$ -
Schiffmann	G Tax Collection Fee	\$ 135,000	\$ 138,589	\$ 142,096	5%	\$ 7,096
	H Flu Shots	\$ 300	\$ -	\$ 300	0%	\$ -
Irving	I Bookkeeper	\$ 67,200	\$ 66,514	\$ -	-100%	\$ (67,200)
Kim	J District Dinner	\$ 6,000	\$ 5,678	\$ 6,500	8%	\$ 500
	K Employment Backgrounds	\$ 6,600	\$ 2,550	\$ 8,320	26%	\$ 1,720
Kim	L Computer Consulting Services	\$ 10,000	\$ 20,563	\$ 15,000	50%	\$ 5,000
Schiffmann	M Audit	\$ 15,000	\$ 9,500	\$ 9,500	-37%	\$ (5,500)
Irving	N Parcel tax refunds	\$ 1,000	\$ 5,422	\$ 3,000	200%	\$ 2,000

LINE ITEM SUMMARY DESCRIPTION		Final 2010/2011	Expended as of 6/30/11	Requested 2011/2012	% +/-	\$ Incr/(Decr)
Allen	P Dept. Physical exams (NFPA 1582) Career	\$ 21,220	\$ 17,590	\$ 22,820	8%	\$ 1,600
Barnes	Q Fitness Testing	\$ 18,000	\$ 17,982	\$ 18,000	0%	\$ -
Hilliard	R Fire Investigation JPA	\$ 300	\$ -	\$ 400	33%	\$ 100
Irving	S LAFCO Operating Expenses	\$ 5,200	\$ 4,114	\$ 5,200	0%	\$ -
Irving	T Team Building	\$ 5,000	\$ 4,783	\$ 5,000	0%	\$ -
Pasquale	U Reserves/Volunteer Physicals	\$ 4,000	\$ 3,366	\$ 4,000	0%	\$ -
Kim	V Administrative Support	\$ 18,750	\$ 10,183	\$ -	-100%	\$ (18,750)
Barnes	X Promotional and New Hire Testing - TBD	\$ 4,000	\$ 2,772	\$ 4,000	0%	\$ -
Irving	Z Disaster Preparedness	\$ 25,000	\$ 24,524	\$ 25,000	0%	\$ -
Schiffmann	ZA Actuary	\$ -	\$ -	\$ 4,500	0%	\$ 4,500
Gloeckner	ZB Vegetation Management	\$ 8,000	\$ 3,318	\$ 8,000	0%	\$ -
Irving	ZC Fire Prevention - TBD	\$ 8,000	\$ 6,752	\$ 8,000	0%	\$ -
Kim	ZD Scanning Service	\$ 9,993	\$ 9,993	\$ 15,000	100%	\$ 5,007
Irving	ZE Consolidation Study	\$ 27,000	\$ 46,090	\$ 27,000	100%	\$ -
Irving	ZF Battalion Chief Corte Madera	\$ -	\$ -	\$ 196,580	100%	\$ 196,580
Hilliard	ZG Public Outreach	\$ -	\$ -	\$ 2,500	N/A	\$ 2,500
	Subtotals	\$ 481,313	\$ 452,761	\$ 618,866	29%	\$ 137,553
524	INSURANCE					
Allen	A Comprehensive Insurance	\$ 39,528	\$ 38,715	\$ 40,844	3%	\$ 1,316
Kim	B Reserve (Volunteer) Insurance	\$ 2,500	\$ 2,566	\$ 3,100	24%	\$ 600
	Subtotals	\$ 42,028	\$ 41,281	\$ 43,944	5%	\$ 1,916
526	TRAINING & CONFERENCES					
Barnes	A Training	\$ 36,000	\$ 36,459	\$ 36,000	0%	\$ -
Barnes	B Safety	\$ 5,100	\$ 3,741	\$ 3,800	-25%	\$ (1,300)
	Subtotals	\$ 41,100	\$ 40,200	\$ 39,800	-3%	\$ (1,300)
526-1	MEMBERSHIPS & STAFF/DIRECTOR CONFERENCES					
Kim	A General	\$ 2,500	\$ 2,028	\$ 3,000	20%	\$ 500
Kim	B FDAC	\$ 550	\$ 440	\$ 550	0%	\$ -
Kim	C Costco	\$ 120	\$ 100	\$ 120	0%	\$ -
	Subtotals	\$ 3,170	\$ 2,568	\$ 3,670	16%	\$ 500
526-2	MEETINGS, MEALS & TRAVEL EXPENSES					
Kim	A Food - Meetings, Training, Rehab/Water	\$ 3,500	\$ 3,028	\$ 3,500	0%	\$ -
Kim	B Travel - transportation, bridge tolls	\$ 1,000	\$ 1,515	\$ 1,500	50%	\$ 500
Pasquale	C Reserve meetings	\$ 1,000	\$ 392	\$ 1,000	0%	\$ -
Irving	D Strike Team Expenses	\$ 3,000	\$ 138	\$ 3,000	0%	\$ -
	Subtotal	\$ 8,500	\$ 5,073	\$ 9,000	6%	\$ 500
	OPERATING BUDGET	\$ 1,087,205	\$ 1,066,040	\$ 1,283,792	153%	\$ 196,587
TOTAL SALARIES/BENEFITS & OPERATING BUDGET		\$ 8,337,496	\$ 8,140,428	\$ 8,554,200	2.6%	\$ 216,704
583-4	CAPITAL EQUIPMENT					
	2010-11 Equipment					
Irving	Light Bar Expedition	\$ 1,700	\$ 557			
O'Reilly	Hydrants	\$ 4,900	\$ 4,900			
Paterson	Hoses	\$ 13,000	\$ 13,285			
Kim	New Workstations (5)	\$ 4,500	\$ 4,122			
	2010-11 Capital Subtotal	\$ 24,100	\$ 22,864	\$ -		
	2011-12 Requested Equipment					
Allen	Dive team equipment (1/2 cost)			\$ 4,000		
O'Reilly	Hydrants			\$ 8,700		
Paterson	Hose			\$ 15,000		
Hilliard	Radios			\$ 16,000		
Allen	Truck 4 tool replacement and upgrades			\$ 2,500		
Allen	Thermal Imager Charger and upgrade E-4			\$ 8,000		

LINE ITEM SUMMARY DESCRIPTION		Final 2010/2011	Expended as of 6/30/11	Requested 2011/2012	% +/-	\$ Incr/(Decr)
2011-12 CAPITAL TOTAL:		\$ -		\$ 54,200	125%	\$ 30,100
BUDGET SUBTOTAL:		\$ 8,361,596	\$ 8,163,292	\$ 8,608,400	3%	\$ 246,804
583-5	FUNDED FROM RESERVES 10-11					
Allen	Utility Vehicle	\$ 40,000	\$ 36,869			
Allen	Station 9 Interior	\$ 319,000	\$ 275,987			
Irving	Command Vehicle	\$ 50,000	\$ 48,878			
583-5	FUNDED FROM RESERVES 11-12					\$ -
Allen	Utility Vehicle Radio Installation			\$ 3,100		
Irving	New Server			\$ 18,000		
Allen	Facilities - St. 9&4 - Fire line inspection & upgrade			\$ 48,000		
Kim	Sta 9 Sign			\$ 5,000		
Allen	Engine - Type 3			\$ 375,000		
Allen	St. 4 Replace rear fence North/East - 130 feet			\$ 8,000		
Allen	Stuco wall repair St. 4			\$ 5,000		
Allen	St. 9 Day room chairs (5) \$880 each			\$ 4,500		
Kim	New Workstations (7)			\$ 8,400		
Allen	St. 4 stair tread and riser replacement			\$ 4,500		
Total - Funded by Reserves		\$ 409,000	\$ 361,734	\$ 479,500	17%	\$ 70,500
Contingency		\$ 75,000	\$ 49,926	\$ 50,000	-33%	\$ (25,000)
Total Budget		\$ 8,845,596	\$ 8,574,952	\$ 9,137,900	3%	\$ 292,304