

SOUTHERN MARIN FIRE PROTECTION DISTRICT
BUDGET DETAIL
2013/2014

LINE ITEM SUMMARY DESCRIPTION		BUDGETED 2012/2013	ACTUAL 2012/2013	FINAL 2013/2014	% +/-	\$ Incr/(Decr)
REVENUES						
	Property Tax	9,395,440	9,559,600	9,609,000	0.5%	49,400
	Special Assessment	811,000	811,637	811,000	0%	(637)
	HOPTR	47,000	46,751	62,590	34%	15,839
	Supplemental Assessment	70,000	102,324	85,000	-17%	(17,324)
	ERAF	495,000	472,263	736,000	56%	263,737
	Prop 1A Reimbursement	0	546,068		-100%	(546,068)
	Interest	10,000	41,907	5,500	-87%	(36,407)
	<i>General Revenues:</i>					
	<i>Ambulance Service</i>	400,382	374,448	374,000	0%	(448)
	<i>OT Reimbursements</i>	100,000	341,392	150,000	-56%	(191,392)
	<i>Plan Fees</i>	60,000	50,116	50,000	0%	(116)
	<i>GGNRA</i>	400,000	400,000	400,000	0%	0
	<i>SFD OPEB Payment</i>	58,546	58,000	58,000	0%	0
	<i>Other General Revenues</i>	170,000	204,502	170,000	-17%	(34,502)
	General Revenues	1,188,928	1,428,458	1,202,000	-16%	(226,458)
	Total Revenues	12,017,368	13,009,007	12,511,090	-4%	(497,917)
SALARIES & BENEFITS						
501 SALARIES						
Irving	A Base Salary	4,210,000	4,096,147	4,250,000	4%	153,853
	B Sick Buy-Out	0	32,109	0	-100%	(32,109)
	C Vacation Buy-Out	0	44,191	0	-100%	(44,191)
	Subtotals	4,210,000	4,172,447	4,250,000	2%	77,553
501-O OVERTIME						
Irving	A Overtime	690,000	992,690	905,000	-9%	(87,690)
Irving	B FLSA	109,105	106,556	109,000	2%	2,444
Irving	C Out of Grade	15,000	7,125	15,000	111%	7,875
Irving	D USAR Overtime	15,000	15,000	15,000	0%	0
	Subtotals	1,044,105	1,336,371	1,044,000	-22%	(292,371)
504 BENEFITS						
Kim	A Health Benefits	912,650	910,487	930,000	2%	19,513
Schiffmann	AA Retiree Medical	348,000	340,701	362,880	7%	22,179
Schiffmann	AAA OPEB	288,376	300,000	312,120	4%	12,120
Kim	B Dental	110,500	100,304	118,000	18%	17,696
Kim	C Vision	7,700	7,300	7,700	5%	400
Schiffmann	D Holiday Pay	214,000	216,087	216,000	0%	(87)
Schiffmann	E Retirement District Share	1,775,600	1,798,760	1,660,000	-8%	(138,760)
Schiffmann	F Retirement Employer's Share of Employee	274,500	278,764	272,000	-2%	(6,764)
Schiffmann	G Educational Allowance	178,000	183,175	190,000	4%	6,825
Schiffmann	H Clothing Allowance	11,250	25,250	20,000	-21%	(5,250)
Schiffmann	J Living Allowance	910	910	910	0%	0
Schiffmann	K Workers Compensation Insurance	413,870	541,232	432,700	-20%	(108,532)
Schiffmann	L Deferred Compensation-Employer %	241,500	220,965	208,000	-6%	(12,965)
Kim	N Long Term Disability	12,000	11,734	12,000	2%	266
Kim	O Long Term Care Ins.	22,600	22,639	22,600	0%	(39)
Schiffmann	S Longevity	19,650	54,730	46,000	-16%	(8,730)
Schiffmann	V Payroll W/C Audit Adjustment	15,400	0	15,400		15,400
Kim	X Life insurance/AD&D/EAP	10,500	7,741	8,000	3%	259
Schiffmann	Y Payroll Taxes	77,850	86,420	87,000	1%	580
	Subtotals	4,934,856	5,107,199	4,921,310	-4%	(185,889)
	SALARY & BENEFITS TOTAL:	10,188,961	10,616,017	10,215,310	-4%	(400,707)

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OPERATING BUDGET						
511	OFFICE EXPENSE					
Kim	A General Office Supply	8,500	5,913	8,000	35%	2,087
Kim	B Copier/printer expenses	2,000	3,263	1,500	-54%	(1,763)
Alper	C Maps & Run Books	1,500	95	3,500	3583%	3,405
	Subtotals	12,000	9,271	13,000	40%	3,729
512	POSTAGE					
Kim	A Postage	3,500	1,680	2,500	49%	820
	Subtotals	3,500	1,680	2,500	49%	820
513	SPECIAL DEPARTMENTAL EXPENSE					
Pasquale	A Small Tools & Equipment	6,000	5,954	6,000	1%	46
Kim	C Public Education	3,800	3,456	3,800	10%	344
Irving	E Misc. Equipment	3,300	782	0	-100%	(782)
Kim	F Subscriptions	800	589	800	36%	211
Kim	G Awards	3,000	4,168	3,000	-28%	(1,168)
Kim	H Office Equipment Replacement	2,000	1,198	2,000	67%	802
Barnes	L Photos	1,200	1,178	1,200	2%	22
Allen	N Foam	1,000	1,091	1,000	-8%	(91)
Kim	O Misc. celebrations/flowers	800	616	800	30%	184
Kim	P Shift calendars	350	353	375	6%	22
Melanephy	Q Station Flags (US & CA)	750	600	750	25%	150
O'Reilly	S Hydrant supplies	2,800	187	3,000	1501%	2,813
Irving	T Computer upgrades, licensing, programs	8,605	5,964	8,600	44%	2,636
Irving	U Miscellaneous computer supplies	1,500	1,067	1,500	41%	433
	Subtotals	42,905	27,205	32,825	21%	5,621
515	CLOTHING & PERSONNEL SUPPLIES					
Allen	A Uniforms/Boots/Class B Jackets/Nametags	18,500	10,929	12,000	10%	1,071
Allen	B Badges (new/promo employees & hat badges)	2,300	2,300	1,500	-35%	(800)
Martinez	D Helmets, Gloves, Eye Protection, etc.	8,000	4,280	8,000	87%	3,720
Pasquale	F Reserve uniforms & Equipment	4,500	5,313	4,500	-15%	(813)
Martinez	G Structure Clothing/Boots	27,000	26,899	27,000	0%	101
Martinez	H Misc repairs-Wildland/Structure PPE	2,500	523	2,500	378%	1,977
Martinez	I Wildland Safety Clothing-Head & Eye Protection	3,000	2,700	3,000	11%	300
Allen	M Linens	800	0	800		800
Martinez	N Strike Team Bags & Equipment (OOC)	2,500	1,383	2,500	81%	1,117
Moran	O Raingear	1,500	191	1,000	424%	809
Allen	P New Employees PPE	8,250	2,526	6,250	147%	3,724
Allen	T Wildland shelters	2,500	2,159	1,500	-31%	(659)
Pasquale	U Swiftwater Rescue Gear	2,000	1,993	2,500	25%	507
Allen	V USAR Equipment	3,000	3,467	3,000	-13%	(467)
	Subtotals	86,500	64,677	76,050	18%	11,373
517	COMMUNICATIONS					
Hilliard	A Telephone	19,272	22,761	25,000	10%	2,239
Irving	B Dispatch including CAD service	139,284	139,676	101,004	-28%	(38,672)
Hilliard	C Pagers + Voice Mail	8,900	7,341	1,300	-82%	(6,041)
Hilliard	D Cellular phones	11,000	9,147	11,000	20%	1,853
Irving	E MERA operating costs	38,420	38,420	39,620	3%	1,200
Irving	F MERA Bond Service	51,800	51,779	51,779	0%	0
Irving	G Internet/Email/WWW/IDSL	27,500	25,157	27,500	9%	2,343
Hilliard	I Phone Repairs/Replacement	2,500	914	2,500	173%	1,586
Irving	K MERA - New Project Financing	5,431	5,431	5,430	0%	(1)
Irving	L MDC Connection Fee	5,568	3,617	5,568	54%	1,951
Irving	M MDC Service Contract	7,050	4,676	7,337	57%	2,661
	Subtotals	316,725	308,919	278,038	-10%	(30,881)

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518	UTILITIES					
Allen	A PG&E - Station 4	12,000	10,720	12,000	12%	1,280
Allen	B PG&E - Station 9	16,000	13,753	16,000	16%	2,247
Allen	C MMWD - Station 4	1,800	1,991	1,800	-10%	(191)
Allen	D MMWD - Station 9	2,400	1,873	2,400	28%	527
Allen	E Sanitation	1,200	543	1,200		657
Allen	F PG&E - Station 1	10,000	3,851	7,500	95%	3,649
Allen	G MMWD Station 1	1,600	1,815	1,800	-1%	(15)
Allen	H Sanitation Station 1	500	2,167	2,200	2%	33
	Subtotals	45,500	36,714	44,900	22%	8,186
520	BUILDINGS & GROUNDS MAINTENANCE					
Allen	A Landscape Maintenance	8,000	5,396		-400%	(5,396)
Melanephy	B Janitorial Supplies (Household/Kitchen)	15,500	15,645	15,500	-1%	(145)
Allen	C Unscheduled Repairs & Maintenance	17,500	17,332	17,500	1%	168
Allen	D Sprinklers/Alarm System	4,300	1,686	3,000	78%	1,314
Allen	E Elevator Contract	4,700	3,731	4,500	21%	769
Allen	G Pest control	2,300	1,476	2,300	56%	824
Allen	H Carpets - cleaning	2,600	2,100	2,600	24%	500
Allen	J Bed Replacement	2,300	1,188	2,300	94%	1,112
Melanephy	K Kitchen Supplies	2,500	2,713	2,500	-8%	(213)
Allen	L Station sign changes	650	0	650		650
	Subtotals	60,350	51,266	50,850	-1%	(416)
521	EQUIPMENT MAINTENANCE					
Hilliard	A Radio Repair	12,000	10,560	12,000	14%	1,440
Falk	B Air Pak Maintenance	8,900	8,959	2,800	-69%	(6,159)
Kim	C Office Equipment Maintenance	1,250	133	750	466%	618
Allen	E Mechanical systems - Contracts	18,500	5,681	16,000	182%	10,319
Allen	H Repairs & Unscheduled Maintenance	12,000	13,723	10,000	-27%	(3,723)
Allen	I Ladder Testing	3,700	1,269	3,000	136%	1,731
Pasquale	J Portable Equipment	4,000	3,603	4,000	11%	397
Allen	K Extinguishers/annual maintenance	900	639	900	41%	261
Moore	M Gym Equipment Maintenance/Repairs	3,500	3,505	3,500	0%	(5)
Kim	O Copier maint contract - STA 9	6,100	5,523	5,000	-9%	(523)
Falk	R Hose Maintenance/Nozzle & Fittings Repair	1,200	1,048	1,200	14%	152
Moran	V Gas Detector Calibration Gas and Sensors	500	0	500		500
Bouchard	W Dive Team Maintenance	0	0	9,000		9,000
	Subtotals	72,550	54,644	68,650	26%	14,006
521-1	VEHICLE MAINTENANCE					
Allen	A Vehicle Repair	75,000	73,961	75,000	1%	1,039
Allen	B Fuel	39,000	42,963	40,000	-7%	(2,963)
DeLong	C Fireboat	25,000	117,864	25,000	-79%	(92,864)
DeLong	D Fireboat Docking Fee	3,000	3,000	3,000	0%	0
	Subtotals	142,000	237,788	143,000	-40%	(94,788)
522	MISCELLANEOUS EXPENSES					
Hilliard	A Prevention	500	0	500		500
Allen	B Logistics	500	0	500		500
Irving	C Administration	500	275	500	82%	225
Barnes	D Training	500	0	500		500
?	G Safety	500	125	500	300%	375
	Subtotals	2,500	400	2,500	525%	2,100
523	SPECIALIZED SERVICES					
Kim	A Board per diem	8,400	4,300	8,400	95%	4,100
Schiffmann	B Payroll processing	9,000	8,610	9,000	5%	390
Irving	C Legal/Professional Fees	30,000	18,309	30,000	64%	11,691
Kim	D Legal Postings	1,500	1,494	1,500	0%	6
Kim	E Elections	0	0	30,000		30,000
Irving	F Haz Mat JPA	6,450	6,310	6,450	2%	140

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Schiffmann	G Tax Collection Fee	115,000	120,690	218,000	81%	97,310
	H Flu Shots	400	0	400		400
Kim	J District Dinner	6,500	6,824	6,500	-5%	(324)
Prete	K New Employment	9,320	3,412	9,300	173%	5,888
Kim	L Computer Consulting Services	17,000	23,422	20,000	-15%	(3,422)
Schiffmann	M Audit	10,500	10,020	10,500	5%	480
Irving	N Parcel tax refunds	3,000	5,102	3,000	-41%	(2,102)
Prete	P Dept. Physical exams	31,220	21,445	32,000	49%	10,555
Irving	Q Fitness Testing	27,000	13,016	27,000	107%	13,984
Hilliard	R Fire Investigation JPA	2,000	0	2,000		2,000
Irving	S LAFCO Operating Expenses	4,618	4,618	4,827	5%	209
Irving	T Team Building	5,000	0	7,000		7,000
Pasquale	U Reserves/Volunteer Physicals	7,000	0	7,000		7,000
Barnes	X Promotional and New Hire Testing	4,400		4,400		4,400
Irving	Z Disaster Preparedness	20,000	7,873	20,000	154%	12,127
Schiffmann	ZA Actuary	4,500	0	7,500		7,500
Gloeckner	ZB Vegetation Management	10,000	8,422	10,000	19%	1,578
Hilliard	ZC Fire Prevention	8,000	3,669	8,000	118%	4,331
Kim	ZD Scanning Service	10,000	9,994	5,000	-50%	(4,994)
Irving	ZF Battalion Chief Corte Madera	140,159	138,479	138,479	0%	0
C. Hilliard	ZG Public Outreach	2,500	657	5,000	661%	4,343
	Subtotals	493,467	416,665	631,256	52%	214,591
524	INSURANCE					
Allen	A Comprehensive Insurance	57,000	67,203	73,217	9%	6,014
Kim	B Reserve (Volunteer) Insurance	3,100	2,846	2,800	-2%	(46)
	Subtotals	60,100	70,049	76,017	9%	5,968
526	TRAINING & CONFERENCES					
Barnes	A Training	48,350	46,997	48,350	3%	1,353
Barnes	B Safety	5,075	4,451	5,075	14%	624
Barnes	I EMS Recert/Livescans	1,100	69	4,500	6422%	4,431
	Subtotals	54,525	51,517	57,925	12%	6,408
526-1	MEMBERSHIPS/CONFERENCES					
Kim	A General	3,000	2,281	3,000	32%	719
Kim	B FDAC	440	440	440	0%	0
Kim	C Costco	120	110	110	0%	0
	Subtotals	3,560	2,831	3,550	25%	719
526-2	MEETINGS, MEALS & TRAVEL EXPENSES					
Kim	A Food - Meetings, Training, Rehab/Water	5,550	3,927	5,550	41%	1,623
Kim	B Travel - transportation, bridge tolls	1,600	1,344	1,600	19%	256
Pasquale	C Reserve meetings	1,000	489	1,000	104%	511
Irving	D Strike Team Expenses	3,000	2,187	3,000	37%	813
	Subtotal	11,150	7,948	11,150	40%	3,202
527	RENT					
Irving	Station 1 Rent	100,000	100,000	100,000	0%	0
	Subtotal	100,000	100,000	100,000	0%	0
	OPERATING BUDGET	1,507,332	1,441,573	1,592,211	10%	\$ 150,638
TOTAL SALARIES/BENEFITS & OPERATING BUDGET		11,696,293	12,057,590	11,807,521	-2%	\$ (250,069)
583-4	CAPITAL EQUIPMENT					
	<i>2012-13 Equipment</i>					
Irving	FEMA Grant MDC	5,053	5,052			
Paterson	Hose	19,000	14,310			
O'Reilly	Hydrants	11,850	8,615			
Allen	Dive Team Equipment Replacement	9,000	8,984			
Hilliard	Radios	16,000	16,956			
Barnes	Thermal Imaging Camera (T4)	15,000	10,000			

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Allen	Chain Saws/Circular	4,500	4,500			
Kim	(3) Workstations - Station 4	3,500	2,839			
2012-13 EQUIPMENT TOTAL:		83,903	71,257			
2013-14 REQUESTED EQUIPMENT:						
Bouchard	Water Rescue Equipment			4,000		
Fischer	Hose			10,000		
Hilliard	Radios			10,000		
O'Reilly	Hydrants			33,000		
Kim	Workstations			4,750		
Gloeckner	Radiation Dosimeter			7,250		
Allen	Washer Extractor			7,500		
Allen	Truck Equipment Replacement			15,000		
Bouchard	Dive Team Equipment Replacement			13,000		
2013-14 REQUESTED EQUIPMENT TOTAL:				104,500	47%	\$ 33,243
BUDGET SUBTOTAL:		11,780,196	12,128,847	11,912,021	-2%	\$ (216,826)
583-5 FUNDED FROM RESERVES 12-13						
Allen	Sta 4 Apparatus Door Replacement	25,000	23,516			
Kim	Sta 4 Office Design	10,000	2,200			
Barnes	Telestaff	33,000	8,449			
Total - Funded by Reserves		68,000	34,165			
FUNDED FROM RESERVES 13-14						
Martinez	Garage Floor Epoxy			5,000		
Allen	Chevy Pickup			50,000		
Barnes	Telestaff			16,000		
Allen	Station 4 Remodel			175,000		
Martinez	Sta 1 Sign			7,000		
TOTAL - Funded by Reserves				253,000	641%	\$ 218,835
585 LOAN PAYMENTS						
	SCBA Equipment Payment	49,514	49,514	51,301		
	SCBA Loan Interest	9,302	9,301	7,568		
Total - SCBA Payments		58,816	58,815	58,869	0%	53
589 Contingency		50,000	0	50,000		50,000
TOTAL EXPENDITURES		11,957,012	12,221,827	12,273,890	0%	52,063
Net Change		60,356	787,180	237,200	-70%	-549,980