



Southern Marin Fire Protection District

308 Reed Boulevard
Mill Valley, California 94941

Phone: 415 388-8182

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Southern Marin Fire Protection District - Board of Directors Meeting

AGENDA

Wednesday, April 26, 2017

7:00 pm

308 Reed Boulevard, Mill Valley

Phone: (415) 388-8182 Fax: (415) 388-8181

Any person with a disability covered under the Americans with Disabilities Act (ADA) may receive a copy of the agenda and a copy of all the documents constituting the agenda packet prepared by the local agency or other interested person for the meeting of 04/26/2017 upon request in an appropriate alternative format. Requests for mailed copies of agendas or agenda packets are valid for the calendar year in which requests are made and must be renewed annually after January 1. Any person with a disability covered under the ADA may also request a disability-related modification or accommodation, including auxiliary aids or services in order to participate in a public meeting. Please contact Susan Kim, at (415) 388-8182 at least 5 working days prior to the meeting and provide information on the assistance required.

Call to Order:

Pledge of Allegiance:

Open Time for Public Expression: (limited to 3 minutes per person). **The Board welcomes public comments on all agenda items.**

Agenda Adjustments:

Approval of Minutes: March 22, 2017 Board Meeting

Pages 1-7

(Action)

A. Correspondence

1. Commendation letter from Mill Valley Fire BC Scott Barnes to Engineer Tony Vitalie for outstanding service during a storm related emergency response [Page 8](#)
2. Commendation letter from Captain Casalnuovo to Engineer Tony Vitalie for his skill & competence operating Fireboat Liberty during a storm related emergency response [Pages 9-10](#)
3. Commendation letter from Mill Valley Fire BC Mike St. John to Captain Cary Gloeckner for professionalism on a difficult hazardous materials incident [Page 11](#)
4. Commendation letter from Mill Valley Fire BC Mike St. John to Captain Cary Gloeckner for taking on project and creating Team Leader Hazardous Materials Response Binders [Page 12](#)
5. Thank you letter for incident response to SMFD and rescue swimmer *Joe* from stranded kayaker, Morris Ho from Bay Area Sea Kayakers. [Page 13](#)
6. Letter to SMFD Board of Directors regarding the Judge's decision in Brown vs. Southern Marin Fire District from David Brown [Pages 14-15](#)
7. Response letter to David Brown from Toussaint Bailey, attorney for the District [Page 16](#)
8. Marin IJ newspaper article about Marin Headlands vehicle accident dated 3/24/17. [Page 17](#)
9. Letter from Tam Valley resident Deanna Lee regarding five Redwood trees tagged for removal. [Page 18](#)
10. Response letter to Deanna Lee from Fire Chief Tubbs regarding trees tagged for removal in Tam Valley. [Page 19](#)
11. Marin IJ newspaper article dated 4/4/17 titled *Fire Guts Garage in Sausalito* [Page 20](#)
12. Recognition letter from Mill Valley Fire BC Mike St. John to Engineer Adam Vollmer for assistance with Firefighter Safety and Survival Block training [Page 21](#)
13. Marin IJ newspaper article dated 4/10/17 titled *You Won't Find a Cooler Job – Golden Gate Bridge* [Pages 22-23](#)
14. Newspaper article from Seattle titled *Remembering Tucker, Whose battle with Cancer Touched Many* [Pages 24-27](#)
15. Letters of Commendation from Fire Chief Tubbs to Captain Cary Gloeckner, Engineer Tony Vitalie and Engineer Adam Vollmer [Pages 28-31](#)

B. Staff Reports:

1. Fire Chief Report: Fire Chief Chris Tubbs [Pages 32-35](#)
 - Project Update [Page 36](#)
 - Administration Report [Page 37](#)
2. Operations & Training: Battalion Chief Matt Barnes [Pages 38-39](#)
3. Logistics: Battalion Chief Kai Pasquale
4. Prevention: Deputy Fire Marshal Fred Hilliard

5. Finance: Finance Manager Alyssa Schiffmann
 - Finance Report: April 2017 Pages 40-41
 - Balance Sheet: Dated 4/10/2017 Page 42
 - Budget Report FY 2016/2017: Dated 4/10/17 Pages 43-47
 - CERT Program Report: Dated 4/10/17 Page 48
 - SMFD Disbursements/Warrants: Dated 3/28/17 & 4/11/17 Pages 49-51
 - CalCard Reports: Dated 1/23/17 & 2/22/17 Pages 52-55
 - Bank of America Statement: Dated February 14, 2017 to March 13, 2017 Pages 56-59
6. Association Report: Association President Jason Golden

C. Committee Reports:

1. Southern Marin Emergency Medical Paramedic System (SMEMPS) (Discussion/Action)
2. Shared Services Committee (Discussion/Action)
3. Finance Committee (Discussion/Action)
4. Personnel Committee (Discussion/Action)
5. Communications Committee (Discussion/Action)
6. Building Committee (Discussion/Action)
7. MERA Committee (Discussion/Action)

D. New Business

1. Resolution 16.17.08 Adopting Board Policy Manual 2017.1 Pages 60-61 (Discussion/Action)
Approval requested for Resolution 16.17.08 Adopting Board Policy Manual 2017.1 and stapled packet
2. Resolution 16.17.09 Designation of Agents for Cal OES Pages 62-65 (Discussion/Action)
3. Board Director Requirements - AB 1234 Ethics Training and *NEW* AB 1661 Sexual Harassment Pages 66-68 (Discussion)
4. LAFCO - Central Marin Wastewater Report stapled packet (Discussion/Action)
Comments on the report are sought and accepted by LAFCO until May 31, 2017
5. Presentation: Mobile Tablets by Battalion Chief Matt Barnes

Closed Session: (1 item)

- 1.) Conference with Labor Negotiator pursuant to Government Code Section 54957.6
Agency negotiator: SMFD Personnel Committee
Employee Organization: Southern Marin Chief Officers Association, IAFF Local 1775

Open Session: Report on any action taken in closed session

F. Poll the Board

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board

Next Regular Meeting: 05/24/2017

Please Bring Board Manual to the Meeting